

**Microsoft® PowerPoint® 2010, Project 2**

**Project Overview**

In this project, students will create a themed presentation and make modifications to it.

**Project Goals**

The goal of this Project is to help students learn to create a themed presentation and make modifications to it. Students will insert slides, delete slides, and explore the various presentation views in Microsoft® PowerPoint® 2010.

**Institution type:**

**High School**

**Skills covered**

After successfully completing this project, students will be able to:

* Create a new presentation from a theme
* Create a new slide
* Delete a slide
* Enter text in the Outline tab
* Edit text in Normal view
* Enter speaker notes in the Notes pane and Note Page view
* Insert slides from other presentations
* Rearrange slides in Slide Sorter view
* Show slides in Slide Show view



**Student Assignment:**

You are captain of the North Side High School Track Team. Recently, the team held tryouts for new members. You have organized a meeting with the new members to speak with them about proper running shoes. Create a presentation for the meeting that describes the various types of running shoes to the new team members.

Using the information provided, create a new presentation using the *Opulent* theme:

1. Title Slide:
   * *North Side High School Track Team*
   * Enter your name as the subheading
2. Slide 2: *Run Cougars Run!* (title only slide)
3. Slide 3: Enter text *Importance of Running Shoes*
   * *Shoes specifically designed for running and the motions of running.*
   * *Proper running shoes are vital in preventing common injuries.*
   * *Proper fit is crucial*
4. Slide 4: Enter text *Running Shoe Types:*
   * *Stability*
   * *Motion Control*
   * *Neutral*
5. Slide 5: Enter text *Stability Shoes*
   * *Normal to medium arch*
   * *Foot strikes the ground at the middle outside of the heel*
   * *Foot then rolls slightly inward on the ball of the foot, leaving through the toes*
6. Slide 5: Enter text *Motion Control Shoes*
   * *Low arches or flat feet*
   * *Foot strikes the ground on the outer edge of the foot*
   * *Foot then excessively rotates inward (overpronation)*
7. Slide 6: Enter text *Neutral (Cushion) Shoes*
   * *High arched feet*
   * *Foot strikes on the outer edge of the foot*
   * *Motion then travels through the small toes*
   * *Foot has no rotation (underpronation)*
   * *Lack of rotation causes shock to the joints*
8. Slide 7: *What is your shoe type?* (title only slide)
9. Save the presentation as Project2a\_complete in the Microsoft® PowerPoint® 2010 folder on your storage device.
10. After slide 2, insert a new title:
    * + *Welcome to the Track Team!*
11. Create speaker notes slide #9 to announce that 123 Sports offers free foot analysis.
12. Insert a note on the slide 3 for a reminder to introduce the new track team members.
13. Print Preview the speaker notes for this presentation.
14. Save the presentation as Project2b\_complete in the PowerPoint folder on your storage device.